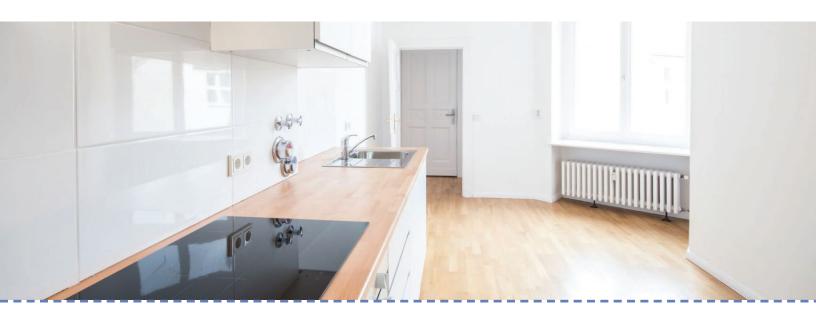


INTERIOR STAGING CHECKLIST

	Remove all unnecessary furniture	Clean oily cement floors
	Remove clutter throughout	Repair broken window glass & torn screens
	Put away children's toys	Oil noisy appliances & ceiling fans
	Remove personal items on refrigerator	Brighten interior walls & trim with neutral paint
	Put away personal photographs	Repair peeling paint & wallpaper
	Organize closets & cupboards	Replace burned out light bulbs
	Hang clothing neatly in closets	Test all smoke detectors
	Wash wall smudges & polish mirrors	Tighten anything that is loose
	Launder & re-hang curtains & draperies	Replace loose or stained caulk & grout
	Clean windows, blinds, shutters, & fans	Make sure all plumbing fixtures work
	Clean & deodorize carpets	Make sure all electrical fixtures work
	Clean & wax wood floors	Eliminate water discoloration in sink & tub
	Clean oven, dishwasher, & refrigerator	Make beds & clean up dishes daily
	Clean all kitchen & bath surfaces	Empty wastebaskets
	Remove all rust & mildew	Make sure pet areas are clean & odor free
	Clean the chimney & fireplace	Empty litter boxes & store bowls & food
	Service the furnace & replace filters	Freshen air with cinnamon or vanilla
	Clean the garage so a car will fit in it	Make a fire in the fireplace (winter only)
	Turn off televisions & play soft music	Keep toilet bowl lids down
	Display show towels in bathrooms	Turn on all lights
$\overline{\Box}$	Open drapes & blinds	Run a lemon through the garbage disposal





EXTERIOR STAGING CHECKLIST

Keep lawn cut & edged	Replace or paint weather-beaten mailbox
Keep sidewalks free of snow & ice	Make sure the doorbell works
Remove mildew & moss from walls & walks	Clean outdoor light fixtures
Power-wash siding & trim	Shine outside brass fixtures
Trim Trees, hedges, & shrubs	Clean & repair patio & deck areas
Weed gardens & plant beds	Repair fences & gates
Replace dead or dying flowers & plants	Check roof shingles & replace or repair
Add fresh mulch	Remove debris from the roof
Put away outdoor tools & equipment	Clean gutters
Put away children's toys	Replace damaged bricks & rotted wood
Add seating on porches & decks	Replace missing mortar from brick work
Remove stains & clutter from driveway	Clean basement entry drains
Repair cracks in driveway & sidewalks	Stack wood piles neatly
Remove Astroturf from front porch	Tidy up after pets
Touch up exterior paint	Replace or repair anything that sticks, squeaks,
Paint the front door & railings	wobbles, or drips
Replace faded house numbers	Park cars in the garage or on the street
Replace old door mats	Turn on outside lighting after dark

